

Job Title: **Head of Art Therapy/Art Therapist Supervisor**

Summary: To mentor/supervise other creative art therapists as well as provide art therapy services/mental health counseling centered around the unique and individual needs of each patient according to their plan of care; meet the needs of all customers including patients, significant others, family members/guardians/parents, physicians, and other staff; work in multi-disciplinary teams to deliver a full range of services and participate in team based continuous improvement.

Qualifications:

- Master’s Degree in Art Therapy and Counseling Must have ATR or ATR-BC as well as LPC, LMFT, or LCSW licensures
- At least (3) three years of Art therapy/Counseling experience post licensure, and at least (1) one-year supervisory experience
- Driven to support organizational growth, focused on the clinical services delivered by the organization
- Strengths in problem solving/analysis, decision making, clinical supervision and communication
- Positive attitude and proactive approach to problem solving a must
- Comfort with giving and receiving honest, constructive feedback
- Ability to take initiative and work independently, as well as with a team
- Must have a car and a valid driver’s license

Duties: Art therapist/Counselor responsible for:

- Completing initial assessments as referred.
- Creating appropriate individual and group sessions based on need(s) of clientele.
- Responsible for supervision of Creative Arts Therapist Team, meeting with individuals weekly
- Participate as a key member of the Leadership Team
- Work to further develop the goals and strategies of Expressive Therapies through its Mission and Vision, as well as our Policies and Procedures
- Communicate with management on a regular and on-going basis regarding client and staff assignments, successes, issues, and questions
- Develop and implement creative arts therapy programming such as trainings, events, workshops, and groups
- Partner with the HR Generalist to help manage any performance related issues with the creative arts therapy staff in a prompt, and professional manner
- Assist in yearly performance reviews of staff
- Participate in weekly team meetings and professional development with the team as scheduled
- Meet weekly with individual therapists under your supervision
- Maintain an open mind to a variety of art therapy approaches
- Oversee the Internship Program / Supervisors
- Develop and support new opportunities for clients, staff, and our community
- Maintain a caseload of therapy clients appropriate to the level of employment and program needs
- Completing required documentation in a timely manner.
- Implementing group and individual art therapy sessions.

Skills and Competencies: Head of Art Therapy/Counselor will be:

- Proficient in word, excel, O365 and Electronic Medical Record.
- Proficient in clinical documentation.
- A strong communicator, flexible and a team player.
- Self-motivated, self-aware, and organized.

Head of Art Therapy/Counselor will:

- Demonstrate behavior consistent with our mission, vision, and shared values.
- Demonstrate fiscal responsibility.
- Contribute to continuous quality improvement.
- Contribute to team effectiveness.
- Meet standards of confidentiality.
- Provide education to patients, caregivers and the public.
- Provide leadership for Creative Arts Therapist Team

Expressive Therapies LLC

Head of Art Therapy/Art Therapist Supervisor Job Description